

## RESEARCHER USE AND RESPONSIBILITIES

### I. Facilities

In an effort to keep our facility use rates low no janitorial services are provided. Users are expected to leave the ranch house, offices, and shops cleaner than they found them. In this way conditions will improve instead of degrade. Cleaning supplies are provided in all buildings. Failure to adequately cleanup will result in cleaning fees and prejudice future visits by the group.

Check-out lists are kept on a clipboard in housing units and should be turned in to the office with room keys at the end of your stay. You will be billed for your stay within a few weeks (please don't leave cash).

Current rates (as of 07/2011)

ASSET	UNIT	UC RATE	NON-UC RATE
<b>Shared housing</b>	per person/night	\$10.00	<b>\$15.00</b>
<b>Camping/tent cabins</b>	per person/night	\$5.00	<b>\$7.60</b>
<b>Class camping/tent cabins</b>	per person/night	\$3.00	<b>\$4.50</b>
<b>Private room</b>	per person/night	\$20.00	<b>\$30.00</b>
<b>Monthly housing</b>	per person/month	\$225.00	<b>\$341.00</b>
<b>Studio and patio</b>	per group/day	\$30.00	<b>\$45.50</b>
<b>Ranch House meeting space</b>	per group/day	\$50.00,	<b>\$75.75</b>
<b>Tipton Clarke Hall meeting space</b>	per group/day	\$100.00	<b>\$151.50</b>
<b>Tipton building kitchen</b>	per group/day	\$25.00	<b>\$38.00</b>
<b>Bulk storage</b>	per sq ft/ month	\$2.00	<b>\$3.00</b>
<b>Storage locker</b>	per locker/month	\$7.00	<b>\$10.60</b>
<b>Truck full day w/fuel, onsite use</b>	per day	\$25.00	<b>\$38.00</b>
<b>Truck half day w/fuel, onsite use</b>	per half day	\$12.50	<b>\$19.00</b>
<b>Utility truck offsite mileage</b>	per mile	\$0.50	<b>\$0.76</b>
<b>Gator w/fuel</b>	per day	\$15.00	<b>\$22.75</b>
<b>Electric cart</b>	per day	\$14.00	<b>\$21.20</b>
<b>Heavy equipment w/operator</b>	per hour	\$40.00	<b>\$60.60</b>
<b>Miscellaneous equipment/tools</b>	per tool per day	\$5.00	<b>\$7.60</b>
<b>Class materials</b>	per student	\$3.75	<b>\$5.70</b>
<b>Reserve director assistance</b>	per hour	\$48.55	<b>\$73.50</b>
<b>Steward assistance, skilled trades</b>	per hour	\$49.00	<b>\$74.25</b>
<b>Steward assistance, maintenance</b>	per hour	\$18.20	<b>\$27.60</b>
<b>Restoration specialist assistance</b>	per hour	\$18.60	<b>\$28.20</b>
<b>Administrative assistance</b>	per hour	\$19.85	<b>\$30.00</b>
<b>Custodial assistance</b>	per hour	\$18.30	<b>\$27.75</b>

<b>Special event assistance</b>	<b>per hour</b>	<b>\$173.00</b>	<b>\$262.00</b>
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## **II. Research Sites**

To insure the integrity of research sites, do not remove stakes, pipes, flags, traps and other miscellaneous items that may belong to other researchers. To inform the reserve director and other users which stakes or other research-related items are yours, it is helpful to put your initials and a date on them.

At the end of a research project, each user should take the responsibility to police the sites used to ensure that all materials are removed and the site put back to its original state.

Researchers must provide the Reserve Director with a map of research site locations. Study plots should be referenced with GPS coordinates (GPS units are available in the office) or at least marked on Google Maps.

No foreign species or genotypes of native species can be brought onto the reserve without review of the Reserve Director. The Reserve Director must approve in writing any plantings proposed as a part of a research project.

## **III. Reporting**

An annual summary of research projects is included in the NRS Annual Report. For the report, please provide by June 30 of each year, a summary of work accomplished during the year and list of publications that have come from your work at Sedgwick.

Keep your application active by filling out at least one activity a quarter.

## **IV. Safety & Liability**

Non-UC visitors and overnight users to the reserve must sign and return a release agreement (waiver) prior to visiting the reserve. A parent or legal guardian must sign release agreements for minors.

Read and review safety information about ticks, snakes, mountain lions and hanta virus –(links)

Smoking is prohibited on the reserve except in personal vehicles.

Dogs are prohibited on the reserve.

Park in designated parking areas; not in tall grass - catalytic converters can start fires.

Gates must be left as they were found (e.g., if a gate is closed and locked, close and lock it after passing).

Do not disturb reserve operations, residents, livestock, or other experiments.

## **V. Access**

Gates to the Reserve are kept closed and/or locked and the main gate code/upper gate combinations are changed annually. You will be given new codes with confirmation of use reservations. Do not forget this information as there is no cell phone coverage at the main gate of the Reserve! It is up to the PI to disseminate the current gate code. Please do not freely give out the code to others.

Except for the improved main road from the Brinkerhoff gate to the Field Station, reserve roads are closed during periods of high fire danger or heavy rain. Check with the Reserve Director prior to a scheduled trip for road condition advisories and possible restrictions on vehicle travel.

4-wheel drive, high clearance vehicles are recommended for travel on all roads except the Lisque Creek Road and the lower Figueroa Creek Road, which are passable in a passenger car under most conditions. Vehicles must stay on established roadways and vehicle trails. Off-road vehicle travel is prohibited.

Inform office staff of trespass and vandalism or unusual wildlife sightings while on the reserve.

## **VI. Emergency Contact Information**

Resident Reserve Manager Kate McCurdy: 805.729.7981

Resident Steward Eric Massey: 805.448.3768

Emergency: 911

Campus Dispatch (non-emergency): 805.893.3446